

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the May 9, 2016 Potter County Commissioners' Court meeting.

The minutes from the May 9, 2016, Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of May 4, 2016 through May 18, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 168733-168972 and wire #721-731 in the total amount of \$3,900,312.02.

MOTION was made by Commissioner Vaughn: I move that we approve of the Vouchers as noted by the County Judge.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **TREASURER'S REPORT:** To recognize the monthly treasurer's report. [Jennings].

The monthly treasurer's report was so recognized.

See Documentation

4. **POTTER COUNTY INVESTMENT:** To consider and act upon the approval of the 2016 Potter County Investment Policy. [Jennings]

MOTION was made by Commissioner Church: I move that we approve the 2016 Potter County Investment Policy.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized.

See Documentation

6. **SHERIFF'S OFFICE:** To recognize the retirement of Reserve Deputy Don Rhoades after 29 years of service. [Thomas]
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The retirement of Reserve Deputy Don Rhoades was so recognized.

7. **INTERLOCAL AGREEMENT:** To consider and act upon an Interlocal Agreement with the City of Amarillo for use of Potter County fiber cabling. [Patrick]
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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Interlocal Agreement between Potter County and the City of Amarillo for fiber optic cabling.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

8. **EQUIPMENT PURCHASE:** To consider and act upon purchasing two Cisco Meraki Wi-Fi access points from CDW-G in the amount of \$1,662.72. Funds to be transferred from equipment repair and replacement account. [Hood, Patrick]
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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve two Cisco Meraki Wi-Fi access points from CDW-G in the amount of \$1,662.72, funds to come from Equipment Repair and Replacement Account.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

9. **POTTER COUNTY EXTENSION:** To hear an update from the Potter County Extension Agent. [Murguia]
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A Potter County Extension update was given by Austin Voyles, Extension Agent.

10. **TOLL ROAD EXEMPTIONS:** To consider and act upon designating vehicles which meet qualifications of Texas Transportation Code §541.201 to be exempted from toll charges. [Hood]
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MOTION was made by Commissioner Murguia: I make a motion that we approve designating vehicles that meet qualifications of Texas Transportation Code §541.201 to be exempted from toll charges.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **COUNTY IMPROVEMENT OF SUBDIVISION ROADS:** To consider and act upon procedures for the time, terms and conditions of payments for road improvements under Texas Transportation Code Chapter 253 (Bishop Ranches policy review). [Hood]
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This item was passed until a later date.

See Documentation

12. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].
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A Local Government Corporation update was given by Commissioner Murguia.

13. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Tanner]
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A City/County Neighborhood Planning update was given by Judge Tanner.

14. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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No County projects report was given.

15. **VEHICLE TRANSFER:** To consider and act upon the transfer of vehicles between departments as follows:

A. PC#19936-2011 Chevrolet Tahoe from Auction to County Attorney;

B. PC#21738 2003 Buick LeSabre from County Attorney to Auction [Shelton, Passmore]

Scott Brumley, County Attorney, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we transfer the Chevrolet Tahoe from Auction to County Attorney and move the LeSabre from County Attorney to Auction.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. **FORMAL BID #1132-16:** To consider and act upon awarding formal bid #1132-16 Santa Fe Building Limited Terra Cotta Restoration to Phoenix I Restoration and Construction, Ltd. As the lowest, responsive, evaluated bid in the amount of \$380,700.00. Funds budgeted. [Helton, Head]
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Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the awarding of formal bid #1132-16 Santa Fe Building Limited Terra Cotta Restoration to Phoenix I Restoration and Construction as the lowest bid in the amount of \$380,700.00.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

17. **FORMAL BID#1124-16:** To consider and act upon awarding formal bid #1124-16 Independent Audit Services to Davis Kinard & Co., PC as the highest, evaluated, responsive firm in the amount of \$58,650.00 for the first two years. Funds budgeted. [Shelton, Hood]
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MOTION was made by Commissioner Murguia: I make a motion that we approve awarding formal bid #1124-16 Independent Audit Services to Davis Kinard & Co., as the highest, evaluated, responsive firm in the amount of \$58,650.00 for the first two years.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

18. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Internet Technology:

- i. To accept the resignation of Shawn Holtman as Network Engineer effective May 6, 2016. [Patrick]
See Documentation

MOTION was made by Commissioner Murguia: I make a motion that we approve the employment items as presented.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 461 (74 female; 0 Childress) 84% felonies and 10% misdemeanors was given by Judge Tanner.

20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

Vickie Shelton, Purchasing Agent, reported a Road and Bridge claim.

21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, June 13, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 23rd day of May, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy